

Final Version

MINUTES of the Quonochontaug Central Beach Fire District Board of Governors Meeting Sunday, October 9, 2011

Members in attendance: Stephen Long, Pat Wildman, Heather Cady, Joe DeMaio, Cecelia McCulloch, George Prior, Shari Frost, Michele Pallai Reppucci, Bill Heep, Tom Battista, Brewster Blackall, Michael Flynn, Peter Rettig and Marilyn Rettig.

I. Stephen Long called the meeting to order at 10:05 a.m.

II. Approval of Minutes:

1. A MOTION was made to approve the minutes of the Board of Governors Meeting held on August 6, 2011. The motion was seconded and passed unanimously.

2. The next Board of Governors Meeting will be held on Sunday, January 15, 2012.

III. Committee Reports were delivered:

A. Joe DeMaio – Finance & Budget:

Joe DeMaio discussed the 2012 Budget and the Central Beach Fire District Budget as of September 30, 2011 (see attached Exhibit A). Joe DeMaio reported that the QCBFD budget numbers are running consistently year-to-year. Joe also explained that at the end of 2011, QCBFD will have a \$15,000 budget surplus, which will be used to pay down debt (after obtaining approval by the QCBFD Board of Governors).

B. Pat Wildman – Treasurer:

1. Pat Wildman indicated that she would like to officially recognize the dedication and hard work of the two tax assessors for QCBFD, Jack Frost and Tom Farrell.

2. Pat Wildman reported that she has received approximately half of the Central Beach tax revenues at this point. Tax invoices were sent out at the end of the summer and are due at the end of October 2011.

C. George Prior – Public Works:

1. A discussion took place regarding the ongoing copper passivation issue. The chemical copper passivation system has not yet begun in QCBFD. The chemical passivation system will correct the copper levels in QCBFD's water.

2. George Prior reported on the ongoing analysis of cleaning up QCBFD's second well. Public Works has decided to clean up the second well rather than replace it with a third well. The cost

of cleaning up the existing well is approximately \$5,000, which has been budgeted for 2011. Additional funds have been set aside for 2012 as well. George explained that the second well was called into use several times over the course of the 2011 summer. Asa Hoxie cleaned up the first well approximately ten years ago. It is now felt that QCBFD might need to clean up both the first and second wells. The goal would be to find a stratum free of iron and set the filter screen at that point. The screen in the second well is currently entirely encrusted with iron.

3. George Prior reported that the QCBFD speed bumps will be repainted this fall.

4. George Prior reported that seven boxwood trees will be planted near the QCBFD water tank to replace several larger trees planted by the Quonochontaug Tennis Club that were removed.

A MOTION was made to plant seven boxwood trees, six to seven feet in height, along the fence that houses the QCBFD water tank. The Quonochontaug Tennis Club will fund and maintain these boxwood shrubs. The motion was seconded and passed unanimously.

D. Cecelia McCulloch – Tennis and Golf:

Cecelia McCulloch reported no new business.

E. Marilyn Rettig –Special Events:

Marilyn Rettig reported that Patti Rueff has agreed to run the financial aspects of the Merchandising sub committee. The Community Sales sub committee will generate the funds.

F. Michele Pallai Reppucci– Police Protection:

Michele Pallai Reppucci reported no new business.

G. Shari Frost – Beach and Dunes:

1. Shari Frost reported that the excess gravel in the beach parking lot will be spread out in the parking lot in the spring of 2012.

2. Shari Frost reported that extensive repair work had been completed on the dunes fence (the fencing is approximately $\frac{3}{4}$ complete) and that the entrance to the beach would soon be restructured as well.

3. A discussion took place regarding the abundance of beach weeds growing in the beach parking lot, dunes area and boardwalk. Shari Frost has budgeted \$200 to clean up the weeds at the beach. Shari reported that the Beach and Dunes committee will keep at the task of weed control over the coming

year.

H. Tom Battista – Real Estate:

1. Tom Battista reported that the QCBFD survey is complete and permanent markers/monuments will be set lower in the ground. The cost of doing so will be included in the 2012 Budget.
2. Tom Battista explained that the Millette family plans to deed the bike rack area to QCBFD once construction is completed on their home.
3. Tom Battista reviewed the current construction activity and variance requests in the QCBFD community.

I. Bill Heep—Civic Improvement:

1. Bill Heep reported that he will meet with George Prior to discuss the lawn mowing that is done by Peter Whitman throughout the QCBFD community over the summer months. It was agreed that QCBFD should establish a plan for a mowing schedule and determine a mowing budget. Bill Heep is now the official point man for QCBFD for all of Peter Whitman's mowing and landscaping services to QCBFD.
2. It was reported that Peter Rettig contracted with South County Fence Company for repairs to the ballfield fence. South County Fence has received a deposit from QCBFD, but has not yet begun the repair work. The ballfield benches have been painted. Additionally, the new water fountain at the playground has not been completed due to equipment availability issues.

J. Michael Flynn—Ballfield:

Michael Flynn reported no new business.

K. Brewster Blackall– Boating:

1. Brewster Blackall reported that some form of identification is needed for cars wishing to enter and park in the boat launch parking lot. He also stated that it might be necessary to hire a security guard to monitor the boat launch area.
2. Brewster reported that 90 boat launch stickers were sold in 2011.
3. Brewster explained that the chain that blocks access to the boat launch parking area has been moderately successful, but that it might be necessary to place a lock on the chain.
4. Brewster indicated that Boating will need funding at some point in order to put a second bike rack on the right side of the boat launch area.

5. Brewster informed the Board that, during the summer months, trespassers often park at the private tennis courts and then walk onto the QCBFD beach. A discussion took place as to how to best deal with this situation.

L. Heather Cady—Clerk:

Heather Cady discussed potential meeting dates for the Board of Governors in 2012 and the following dates were set and approved by the Board:

2012 Board of Governors Meetings:

Sunday, January 15, at 10 a.m. (Martin Luther King, Jr. weekend)

Sunday, April 15, at 10 a.m.

Sunday, May 27, at 10 a.m. (Memorial Day weekend)

Sunday, July 1, at 9 a.m. (Opening weekend)

Saturday, July 21, at 9 a.m.

Saturday, August 11, at 9 a.m.

Saturday, September 15, at 10 a.m. (QCBFD Annual Meeting at the Grange)

M. Stephen Long – Moderator:

1. The next Board of Governors meeting will be held on Sunday, January 15, 2012.

2. Steve Long discussed the plan to formalize a communications director position for QCBFD, as well as a website manager. The goal in creating these positions would be to make the QCBFD website more interactive. Rusty Rueff was asked to take on the job of communications director, but is currently unavailable due to work commitments. Kate Thornton, Joe DeMaio, Jr., Sue Birk and Maria Bloom are working together to draft a questionnaire that will be sent to the entire QCBFD community. This survey will gather information on the community's needs with respect to the QCBFD website, in particular how the website could be improved.

3. Steve Long discussed the hiring of a new general counsel

for QCBFD, Jeff Knisley.

4. Steve Long explained that the Board will need to continue its efforts to educate the QCBFD community on the cleanup of Fresh Pond in 2012.

5. Steve Long discussed Chris Phillips of the Weekapaug Foundation and its mission to acquire parcels of land abutting Quonochontaug Pond for preservation. The Weekapaug Foundation has identified a piece of property behind the Stabnick home on the corner of West Beach Road and Old West Beach Road that the Foundation would like to acquire. The land is currently appraised at \$425,000. Chris Phillips would like the QCBFD community to contribute \$150,000 toward the purchase of this land parcel. The Weekapaug Foundation would then match this amount. Chris Phillips has requested the use of the QCBFD website to raise money for the land acquisition. The Board declined to grant him permission to do so at this point in time.

6. Steve Long reported that QCBFD will continue its efforts to identify the location of the QCBFD waterline which runs along the West Beach Road area, from Kenyon to Boulder, and will notify homeowners as to sections of the waterline that run along or across their property.

7. Steve Long announced that an executive committee meeting would take place immediately following this Board of Governors meeting.

IV. A MOTION was made to adjourn the meeting at 11:20 a.m. The motion was seconded and passed unanimously.

Respectfully submitted,

Heather Dodge Cady, Clerk

Quonochontaug Central Beach

Fire District